

WOLDS U3A COMMITTEE

Minutes of the meeting held on 05/02/16

1. Present:

S.Adamson, D. Bannister, P. Casson, T. Carrick, A. Dymond, B. Kavanagh, M. Killin, J. Pickering, T. Pickering, K. Taylor, H. Walker.

Maureen Blackwell attended by invitation.

2. Apologies: W. McKintyre

3. Minutes:

The minutes of the last meeting were signed as a true record.

4. Matters Arising:

a) **Membership Secretary** – Susan has had no response so far to the piece she wrote in the newsletter. Peter has been raising the issue when visiting the groups. It was commented that most members are concerned only with their group activities and not with the wider picture. Susan pointed out that it is not an easy job to divide between committee members. Discussion followed re what happens if no-one volunteers but no conclusion was reached.

b) **Asset management:** - Peter is producing a sheet to hand out to each group leader on which to record the group's assets.

c) **25th Anniversary Celebrations** – Ticket sales are currently 76 which means that the event is viable. An invitation to spouses will be extended at the monthly meeting [11.02.16]. Cake to be ordered, cake stands to be sorted. David B to confirm with speaker. Toby to confirm with entertainers.

Running order – introduction, speaker, entertainment, cake cutting, tea, thanks.

d) **Group Leader Packs** – Peter is distributing these as he visits the groups. A query arose whether the pack should contain a copy of the music licence and the insurance policy. David H to be asked if he has the up-to-date documents.

e) **ACCORD** – Susan had found out more details. The quarterly meetings are usually for the chairmen though others may be invited to specific meetings [e.g. treasurers, speaker finders] and provide a forum for sharing ideas, discussing problems etc. There is an agenda but the meetings are fairly informal. **It was agreed that David B and Susan should attend the April meeting and report back.**

Re members of one U3A joining a group activity in another U3A. **This is only allowed when that particular activity is NOT on offer in the 'home' U3A.** Currently a member cannot join more than 2 groups in this way and would, of course, pay any applicable group fees. They could attend the AGM though not vote and could attend one general meeting as a 'taster' but after that would be expected to also become a member of that U3A i.e. belong to two U3As.

5. Communications:

In the absence of the Secretary there were no items.

6. Membership Report:

Numbers are continuing to increase – 433. The magazine list has been sent. Susan reminded the committee that they should please NOT accept membership fees from anyone unless a completed membership form is included. It causes problems!

7. Treasurer's Report:

Alan tabled a current print-out. The process for the transfer to the next treasurer is in hand.

8. Group Co-ordinator's Report:

Peter is continuing his visits to the groups. **It was decided that he should chose a date in April for a group leaders' meeting.** Committee members will attend this.

9. Any Other Business:

i] Committee Roles – Keith circulated a sheet describing committee roles. It was decided to discuss this at the **next meeting** with particular reference to 'backing up' roles when people are ill, are on extended holiday, have computer problems etc.

ii] Region – Our Region contains 48 U3As. Each U3A has a Leader Contact as a first port of call. Susan has discovered that ours is Hilary Baker and has her email. Has David H any knowledge of her?

iii] Book Sales – A query has been raised whether the money raised at the monthly meetings can be donated to charity as the Third Age Trust is already a charity although our own U3A is not. It was decided that the whole issue [including Gift Aid] will be **an agenda item** at our next meeting.

iv] Newsletter: Everyone is happy with the format. Some items are arriving late for inclusion. It was agreed that Keith must not spend his time up-dating. Contributors must learn to keep to deadlines!

v] Computer – The 'old' computer housed at the Community Centre is sometimes needed by a group and does not have all programmes e.g. Powerpoint. It was decided we probably need to replace it rather than up-grade. **Keith to investigate.**

vi] Membership fee – After a brief discussion it was decided that the 1916/1917 fee should remain at £10. However, this needs to be reconsidered well in advance next year in case a change needs to be made.

viii] Monthly meetings – Susan mentioned that Beverley ask members to show their cards and also counts how many attend. This gives them some feedback on demographics. Teresa, who had kindly organised the refreshments at the monthly meetings, would like to relinquish this role. David B to appeal at next monthly meeting for someone to replace her.

viii] Open Day 2016 – Hilary mentioned that we need to start planning this soon.

ix] Electronic Typewriter – a member has one available to a good home.

x] Askham Bryan Open Day 2016 – Details are on the notice board. David B to remind members at monthly meeting.

THE NEXT MEETING WILL BE ON FRIDAY 04/03/16 at 11.00am