

## WOLDS U3A COMMITTEE

### Minutes of the meeting held on 06.05.16

1. Present: S. Adamson, T. Carrick, B. Kavanagh, M. Killin, H. Walker.  
Maureen Blackwell attended by invitation.
2. Apologies: D. Bannister, P. Casson, A. Dymond, W. McIntyre, J. Pickering, T. Pickering, K. Taylor.  
In David's absence Susan chaired the meeting.
3. Minutes: The minutes of the last meeting were accepted and signed as a true record.
4. Matters Arising:
  - a] ACCORD - David and Susan attended the recent meeting and found it very useful. It was agreed that we should join and David will attend the next meeting on 22<sup>nd</sup> June. Normally these meetings are for chairmen only but others e.g. treasurer/ secretary are invited to attend if a relevant topic is being raised.
  - b] Music Licence – this has still not been tracked down.
  - c] Roles and Responsibilities – deferred to next meeting.
  - d] PCs and software - postponed.
5. Communications: No items to report.
6. Membership Report: 345 paid up members including 2 new ones.
7. Treasurer's Report: None tabled.
8. Open Day 15<sup>th</sup> September: All present are willing to help Peter with this both beforehand and on the day. Margaret to contact him.
9. Paid Tutors: Briefly the guidance from HQ is that group tutors should be members of the U3A and other tutors should not be used. If they are used they should be self-employed and hold insurance to cover the group. Hilary is going to summarise the advice so that it can be discussed at the Group Leaders' meeting in October and then added to the Group Leader's Pack.
10. Group Leaders' Meeting 21. 04.16: This was a positive, well attended session.
  - a] Asset Registers: - the content of these was clarified and the resulting lists should given to Alan.
  - a] Financial record sheet:- it was pointed out that recording room rentals is a problem as the bills go straight to the treasurer. The committee discussed the possibility of a monthly 'statement' being given to each group by the treasurer.
  - c] Accident Form:- It was felt this could be improved. Wendy Chaplin is to produce another version to bring to the committee for discussion.
  - d] Askam Bryan Event:-The possibility of a hiring coach was discussed. Groups to contact Peter if interested.

11. Group Liaison:-There will probably be more feedback from the above meeting. The feeling of the committee was that group liaison is a major part of its role and that Peter should not be expected to manage every aspect. All agreed to help as needed.

12. Any Other Business

a]\_Newsletter Editor: Keith is resigning as editor so the next copy will be his last. An appeal for a new editor will be in the newsletter plus a reminder about the need for a secretary, membership secretary and treasurer.

b] AGM: Margaret to chair the meeting if Bill not available.

A 'sign in' sheet to be used.

50 copies of last year's minutes to be available on the day.[Hilary]

Quiz????

c] Dance and Fitness Group: A request for money to purchase an i-pod and speaker was granted.

THE NEXT MEETING WILL BE ON FRIDAY 3<sup>rd</sup> June at [11.00am](#)

After meeting note

Keith has re-considered and will remain as newsletter editor.