

## WOLDS U3A COMMITTEE

Minutes of the meeting held on Friday, 5<sup>th</sup> May, 2017

1. Present: S. Adamson, M. Blackwell, G. Carrick, J. Dunn, P. Dunn, B. Kavanagh, M. Killin and H. Walker.
2. Apologies: T. Carrick, K. Taylor.
3. Observers: Jan and Ted Robson attended the meeting as possible new committee members.
4. Minutes of 07.04.17: These were accepted and signed as a true record.
5. Matters Arising:
  4. The membership secretary will send the minutes of the Group Leaders' Meeting [27.03.17] to the Group Leaders.
  - 5d]. No solution as yet to the tea rota at the monthly meetings.
  - 6c]. No volunteers as yet to man the monthly book stall.
  - 6e]. P. Dunn has a place on the 'Making the News' course.
  9. The committee agreed that the newsletter editor has a heavy work load and some help in compiling and proof-reading must be found.
  - 13c] The chairman is to explore further the suggestion of appointing Honorary Presidents.
6. Communications:
  - a] National AGM – S. Adamson read out the chairman's report. Further details from the meeting are available. G. Carrick commented that, to encourage attendance, perhaps 2 people could go to such events as going alone can be rather daunting.
  - b] 3 inserts to TAT file – MOOCS [Massive Open Online Courses]/Copyright/ Capitation and Multi U3A membership.
  - c] Canine Partners – a monthly meeting speaker has passed on her fee to this charity.
  - c] Noticeboard – Globe Theatre trips/ Ukulele Flash Mob in Hull, 27<sup>th</sup> May.
7. Membership Report:

337 renewals + 25 new = 362 current members. Distribution of membership cards is more or less complete. It was mentioned that, after a couple of months, a reminder has always been sent to members who haven't renewed.
8. Treasurer's Report:
  - a] The monthly statement was tabled.
  - b] Wolds U3A needs to register with the Charity Commission because its yearly income is over £5,000.
  - c] Charity donations – as the U3A is already a charity individual activity groups should not be donating to charity. This is clearly stated in the Financial Rules in the Group Leaders' Pack. It was felt that, if group members wish to do so,

the monies might be collected separately and sent from 'a group of friends'. This would not need to be recorded in the U3A accounts.

d] The Treasurer voiced some concern about the use of surplus group monies. The committee referred to the Group Leaders' Pack/ Financial Rules which state:

"If a surplus is slowly accumulated by the group leader then this must be given back to the group members in some way. This is usually done by occasionally having a free meeting or group meal or trip." After discussion the committee felt that there are a variety of other ways of doing this and that group leaders should have some flexibility.

e] The deposit account is still gaining some interest/ the current account incurs no bank charges.

#### 9. Group Liaison Report:

a] Accident Reports – If the injured party does not wish the accident to be reported a signed letter to this effect should be obtained and kept by the group leader. Copy to the U3A Secretary.

b] The Co-ordinator has clarified financial arrangements with the 'Meet and Make' group and the 'Quilt and Craft' group.

c] After lengthy discussions the Square Dancing group has formally left the U3A.

d] The Canasta group is currently not meeting.

e] The Co-ordinator suggested that maybe a 'universal membership' might be negotiated at the Bell Fitness Club at some time in the future so that all U3A members who wish to could use the facilities.

f] Pub Lunches – the idea of a Wolds U3A Cook Book was mentioned containing recipes from the venues + contributions from U3A members.

#### 10. Publicity:

The committee agreed that a pitch [£110] should be booked at the Driffield Show [19<sup>th</sup> July, 2017]. A further meeting to be held on Monday, 8<sup>th</sup> May, to sort out details.

#### 11. Data Record System:

B. Kavanagh and K.Taylor visited Swanland to see the system used there. B. Kavanagh reported that it is very comprehensive allowing many types of 'search'. They have a memory stick to further investigate the possibilities and may make another visit before making a presentation to the committee.

#### 12. ACCORD:

M. Killin and H. Walker attended the meeting on 26.04.17.

a] U3As shared their newsletters which are in various formats. Some include colour and competitions. If not sent by email most are delivered by 'postmen' who collect their batch at the monthly meetings. This saves significantly on postage. Should we consider it?

b] The Caves U3A send out a yearly card [with membership renewal] listing details of the all the monthly meetings and all the group leaders' names and contact numbers. This reduces repetition in the newsletter.

c] Committee recruitment will be discussed next time.

d] Constitutions – the meeting felt it would be useful to compare these. Copy to be sent to Hazel.

e] Next meeting, Tuesday, 18<sup>th</sup> July, **10am**, Manor Farm, Willerby.

13. Committee Procedures and Etiquette:

The committee agreed that time is lost in committee meetings by revisiting issues which have already been decided, by talking across the table instead of through the chairman and by straying from the agenda. We are all guilty!! It was agreed to make an effort to improve proceedings.

14. Any Other Business:

a] Summary of the Humber Accord/ AGM Minutes 2016 – S. Adamson pointed out that the whole A4 sheet should have been sent out to all members with the last newsletter. H. Walker pointed out that the 2016 AGM Minutes should also have gone out as agreed at the March meeting. B. Kavanagh to deal with this.

b] U3A Monthly Coach Trips - The committee agreed that this new initiative should take place [proposed B. Kavanagh/seconded M. Killin]. It was also agreed that guests could be invited [proposed H. Walker/seconded S. Adamson].

c] The Community centre has installed a loop system.

d] A new monthly signing-in sheet has been designed.

e] H. Walker gave her apologies for the next meeting and for the AGM. [Please will someone take the minutes of both].

**THE NEXT MEETING WILL BE HELD ON FRIDAY, 2<sup>nd</sup> JUNE at  
9.00am**

**Please note the earlier start time.**