

## WOLDS U3A COMMITTEE

Minutes of the meeting held on 03.07.15 at 9.30am at the Community Centre.

1. Present: D. Bannister, A. Dymond, S. Adamson, T. Carrick, M. Killin, J. Pickering, T. Pickering and K. Taylor.
2. Apologies: B. Kavanagh, H. Walker.
3. Minutes 05.06.15 : These were accepted and signed.
4. Matters Arising:  
Committee Secretary: Further to the decision to split the role of committee secretary.....
  - David will formulate the meeting agendas and Hilary has volunteered to take meeting minutes.
  - Keith, as previously agreed, will deal with the newsletter. The deadline for information to go in it will be the 21<sup>st</sup> of each month. Susan will have the envelopes ready for the Monday before 21<sup>st</sup> and Keith will see to posting.
  - In future mail will be addressed to The Secretary, Wolds U3A, the Community Centre, Mill Street, Driffield, YO25 6TR. David will notify T.A.T. and Y.A.H.R. Alan to look into a metal container for the post. As none of the mail received is urgent it will be dealt with at the monthly committee meetings.
  - Janet has passed on all previous paperwork etc. This needs checking through. Waste can be destroyed; recent items kept at the Community Centre; past minutes etc offered to The Treasure House at Beverley. Keith suggested documents could be scanned and kept electronically.
  - Keith currently has the secretary's laptop. There is also a secretary's printer and an old computer. It was decided to offer the latter for use to the U3A groups for running DVDs/CDs.
5. Speaker-Finder: Toby has offered to do this. He was asked to use his discretion re speakers' fees and expenses.
6. Deputy Chairman: Susan has accepted this role.
7. Membership Report : 395. There will probably be a 'surge' in September when people do not receive their newsletter having forgotten to re-join!
8. Treasurer's Report: Alan handed out account details. The Yorkshire Bank in Driffield closes shortly. As deposits can be made via the local Post Office Alan recommends using the Beverley branch of the bank.
9. A.O.B.: Following comments that members do not know their committee Alan is to arrange badges which we can wear at monthly meetings etc.

THE NEXT MEETING WILL BE ON FRIDAY 7<sup>th</sup> AUGUST at 9.30am.