

WOLDS U3A COMMITTEE

Minutes of the meeting held on 07.08.15 at 9.30am at the Community Centre.

1. Present: D. Bannister, P. Casson, D. Holman, B. Kavanagh, M. Killin, W. McIntyre, J. Pickering, T. Pickering, K. Taylor, and H. Walker.
2. Apologies: S. Adamson, T. Carrick, A. Dymond.
3. Welcome: David Holman and Peter Casson were welcomed to the meeting.
4. Minutes: The minutes of 05.07.15 were distributed and signed. Apologies to Bill Kavanagh who was missed off the list of those present.
5. Matters Arising:
 - a] T.A.T and Y.A.H.R. have been informed of the change of address to the Community Centre. Provision of a container for the post by Alan is on-going.
 - b] He is also sorting out the badges for the committee.
 - c] Items passed on from the previous secretary – David B. to dispose of 'commercial' items, current items to be kept at the community centre, Susan is investigating depositing 'historic' items at the Treasure House in Beverley.
6. Clarification of Committee Membership:
 - a] David Holman was welcomed as Secretary. He will be responsible for external communications and will liaise with Keith and Hilary.
 - b] Peter Casson has volunteered to join the committee and was unanimously co-opted bringing the membership to 13.
 - c] The make-up of the committee is now as follows:-
W. McIntyre [president], D. Bannister [chairman], S. Adamson [deputy chairman & membership secretary], M. Killin [past chairman], A. Dymond [treasurer], D. Holman [secretary], H. Walker [minutes], T. Carrick [speaker finder], K. Taylor [webmaster & newsletter], P. Casson [group leader co-ordinator –see 10a [i]], J. Pickering, T. Pickering, B. Kavanagh.
 - d] David B. will compile the committee meeting agendas and asks that any items for inclusion should reach him by the Monday previous to the meeting.
7. Communications:

T.A.T has acknowledged address change.
Nomination forms for national executive.
Ambassador Theatre Group – discount card/ workshop.
NHS Health Trainers 30min check-up [mention at monthly meeting].
Geology lecture details [to be passed on to geology group].
YAHR – nothing received.
8. Membership Report: 400 including 1 new member.
9. Treasurer's Report: tabled. David thanked Alan for managing our finances so efficiently.

10. Any Other Business:

a] Distribution of Information to U3A members: After a discussion it was decided
i] to appoint a co-ordinator to liaise with the group leaders and ensure information is passed on. Peter agreed to take on this role and is to make contact with the leaders and arrange an informal meeting between the leaders and the committee. Margaret is to help with this.

ii] to move the notice board into the 'coffee lounge' at monthly meetings where more people may read it. N.B. A notice will be needed to ensure people do not try to enter the hall by the double doors.

b] Access to confidential data: Keith suggested that we need a way in which secure data held on computer can be accessed if the person responsible is unavailable. The committee acknowledged the problem and Keith is to discuss it with those concerned i.e. secretary, treasurer and membership secretary.

b] Committee minutes: Hilary checked that those with email addresses are happy to receive the minutes in this way.

c] Asset disposal: The disposal of the obsolete computer etc was deferred to the next meeting. Alan is to be asked for depreciation details.

d] U3A merchandise: Keith pointed out that there are various items available which could help to raise the profile of the U3A.

e] 25th Birthday: Dr McIntyre pointed out that Wolds U3A will celebrate 25 years in February 2016. It was agreed we should mark the occasion so Trevor is to put together some ideas to discuss at the next meeting.

The meeting closed at 11.45am.

THE NEXT MEETING WILL BE ON FRIDAY 4TH SEPTEMBER AT 9.30AM.

Signed..... Dated.....

