

## WOLDS U3A COMMITTEE

### Minutes of the meeting held on 02/09/2016

1. Present: M. Blackwell, G. Carrick, T. Carrick, P. Casson, J. Dunn, P. Dunn, B. Kavanagh, M. Killin, W. McIntyre, H. Walker.
2. Apologies: S. Adamson, K. Taylor.
3. Minutes: The minutes of 05.08.16 were accepted and signed as a true record.
4. Matters Arising:
  - a] **Roles and Responsibilities:** Members had had the chance to look at the draft. Bill and Keith suggested that the newsletter editor, rather than the membership secretary, should be responsible for labelling, stamping, and posting. The committee agreed.  
Gill checked that she should receive National and Regional correspondence as nothing had reached her as yet. Change of name and address needs confirming with TAT and YAHR. This apparently can be done on the website. She also checked that she should maintain insurance, licences etc.
  - b] **Paid Tutors:** Hilary tabled a sheet summarising TAT's advice about this. The Tai Chi Group has a new instructor who is not a U3A member. Gill to discuss this with the group leader with particular reference to insurance.  
We decided speakers at our monthly meetings do not come under this heading.
  - c] **TAT Blue File:** Peter is still ploughing his way through this. Janet said the sections are available on the website under various headings but that it would be useful if the whole document was available in one place on it too.
  - d] **Thanks:** Bill Mc's draft appreciation of Trevor and Jean's contribution to our U3A was read. The committee agreed it was excellent. Keith has a photo to go with it in the newsletter. A copy to be sent to 'Third Age Matters'.
5. Communications:

YHAR flier – day conference at the National railway Museum re food and pesticides was flagged up.
6. Membership Report:

Current membership is 383 with a couple more to process.
7. Treasurer's Report:

A comprehensive balance sheet was tabled including a monthly statement.
8. Any Other Business:
  - a] **Open Afternoon:** Thursday, 15<sup>th</sup> September, 1.30 – 3.30. **Committee members please come as soon after 12.30 as possible.** [ Hilary gave her apologies.] Janet has contacted most group leaders to check on their requirements. Posters have been put up and the newspaper informed. Refreshments are in hand.

b] **Group Liaison:** Janet raised the issue of communication between the committee and the groups. The committee continues to work hard to address this but it IS a two way process so group leaders should feel free to approach any member of the committee. In addition group leader meetings have been established, a committee member is responsible for group liaison, and the newsletter is full of information. Anything urgent will always be passed on to groups as speedily as possible.

c] **“Third Age Matters”:** It was suggested that members could be asked to bring unused copies to the monthly meetings for redistribution in the community e.g. library, doctors’ surgeries, hair-dressers. The committee agreed. Margaret to mention at monthly meeting.

d] **Social Events/Trips:**

i] TAT states that committees must be informed about all outings well in advance. This includes day trips and study group visits. We need to encourage group leaders to do this as a matter of course when they begin to make plans.

ii] There was some discussion re the difficulty of having a list of members attending on the day for groups such as walking. The committee felt this was a grey area and group leaders should be trusted to deal with it sensibly.

iii] The issue of car sharing and payment was also raised. See the attached document.

iv] Janet asked committee members to let her know in advance of any items for the agenda of the Group Leaders’ meeting [Thursday, October 6<sup>th</sup> at 2.00pm.].

THE NEXT MEETING WILL BE ON FRIDAY OCTOBER 7<sup>th</sup> at 11.00am.