

## WOLDS U3A COMMITTEE

### Minutes of the meeting held on Friday 1<sup>st</sup> September

1. Present: M. Blackwell, P. Dunn, B. Kavanagh, M. Killin, J. Robson, T. Robson, H. Walker.
2. Apologies: G. Carrick, T. Carrick, K. Taylor.
3. Minutes of 04.08.17: These were accepted and signed as a true record.
4. Matters Arising 04.08.17:
  - a) Problems/Grievance Procedures – it was unanimously agreed to adopt the TAT guidelines.
  - b) Review of the Constitution – a committee meeting was fixed to specifically deal with this. **Please note the change of time and place from that originally set.** Friday, 22<sup>nd</sup> September, 1.30 – 3.30, in the Small Hall at the Community Centre. Please reread the current constitution and, if possible, look at other U3A models beforehand. Also see 8[c].
5. Correspondence:
  - a) The Chairman has received a letter of resignation from S. Adamson. A letter thanking her for all her hard work on the committee has been sent.
  - b) In his absence T. Carrick [Speaker Finder] raised the issue of the Christmas 'party'. After discussion it was decided to make this year's a members' meeting e.g. sharing memories, family traditions + carol singing. In 2018 to book a paid entertainment e.g. Fool's Gold.
  - c) Letter from K. Taylor re review of Constitution.
6. Secretary's Report/Communications: report attached.

It was unanimously agreed that a new computer for the secretary should be purchased [£299 + £20 external hard drive.] Proposed B. Kavanagh, seconded M. Blackwell.
7. Membership Report:

401 paid up members. The use of the Bell Fitness Centre was discussed. It was reported that the centre is very busy and would ideally like the present arrangement to cease. Current group members probably then would be offered use at £5 a session [full price is £10].
8. Treasurer's Report: accounts tabled.
  - a) M. Blackwell gave a brief outline of the Driffield Show expenses. TAT has refunded the £396 pitch cost. Written breakdown for next meeting.
  - b) Change of Bank Account to NatWest. Forms given to the 4 signatories – Chairman, Treasurer, Secretary and B. Kavanagh.
  - c) Group monies – some groups are still holding large amounts. It was agreed to review the Group Finance Sheet at the meeting on 22<sup>nd</sup> September.
  - d) Mr Woolley has agreed to audit/examine the yearly accounts.

9. Group Liaison Report:

a) We need someone to fill this role.

b) Group Leaders' Meeting – Monday 2<sup>nd</sup> October, 2pm – 4pm, Community Centre in the Small Hall - J. Robson to remind all leaders. Drinks and biscuits will be served. Agenda items to include – Minutes of last meeting + matters arising; Open Day [date, format]; finance; groups continuing throughout the year; AOB.

11. Publicity:

a) P. Dunn reported that there will be a weekly insert in the local paper plus details of the monthly meeting as appropriate. It was suggested that a photographer should be requested sometimes.

b) Unfortunately the date for an entry in the Town Guide has been missed for this year.

c) An article in the Driffield Leader was suggested.

12. Driffield Show:

After some discussion a majority decision was made to have a stand at next year's Show and to invite other members of the ACCORD to join us.

[Proposed J. Robson, seconded M. Blackwell]. Participation then to be re-assessed.

13. Any Other Business:

a) There is a casual vacancy [due to S. Adamson's resignation] and 1 co-option available on the committee. It was decided to approach those members who had shown an interest to be on the committee at the last AGM. Proposed J. Robson, seconded T. Robson.

b) Vice Chairman – P. Dunn was unanimously elected. Proposed J. Robson, seconded B. Kananagh.

c) Table Tennis – the group has purchased another table [£20]. The committee agreed that this cost should be refunded from central U3A funds.

d) Purchase of a Projector stand – any progress on this?

e) Charity Commission Declaration of Eligibility forms – Committee will need to fill these in after Constitution has been reviewed.

**Next meeting Friday, 6th October, 9.30 - 11.30, at CASS HALL.**